

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, May 18, 2004

The Brookings County Board of County Commissioners met in regular session on Tuesday, May 18, 2004, with the following members present: Deanna Santema, Dennis Falken, Donald Larson, Mary Negstad, and Emil Klavetter. Also present: Stephanie Vogel, Kelly Bakken, Robert Hill, Lionel Torgrude, Ted Eggebraaten, Todd Struwe, Gary Heldt, Joyce Dragseth, Steve Minor, Dave Jones, Joe Portz, John Andrews, and Brian Eclov.

CALL TO ORDER

Chairperson Deanna Santema called the meeting to order.

CONSENT AGENDA

Chairperson Deanna Santema declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the May 18, 2004 Commission Meeting, and the minutes from the May 11, 2004 Commission Meeting. Welfare Matters: Case # 04-051 for rent was approved; Case # 04-050 for utilities was approved; Case # 04-048 for dental was approved; Case # 04-052 for medical was approved. Travel/Education: Vicki Hanna to go to Phoenix, AZ on July 16-20, 2004 to attend the NACO National Convention. Susan Rufer to go to Sioux Falls, SD on June 17, 2004 to attend a Training Class at the South Dakota State Penitentiary. Mel Kloster to go to Pierre, SD on May 19-21, 2004 to attend the Spring Agent Training. Robert Hill to go to Boise, ID on June 24-28, 2004 to attend the CERT Conference. Jon Pike to go to Sioux Falls, SD on May 25, 2004 to attend Training Class for the DEC Team.

ROUTINE BUSINESS

Highway Superintendent, Ted Eggebraaten met with the board to discuss Highway matters. Eggebraaten updated the board on Brookings County Roads # 23 and # 46. Be it noted, Banner Associates Inc. inspected Bridge # 06-235-130 due to problems with the Weight Limit Reduction. Be it noted, Eggebraaten requested permission to run as an elected Board Member for the South Dakota Public Assurance Alliance.

Veterans and Welfare Director, Lionel Torgrude met with the board to discuss Welfare matters and the SDSU International Student Program.

Zoning and Drainage Director, Robert Hill met with the board to discuss E911 matters.

Emergency Management Director, Todd Struwe met with the board to discuss the upcoming ICS Executive meeting and departmental matters.

Weed and Pest Supervisor, Gary Heldt met with the board to discuss a Grant from the South Dakota Health Department, ATV Training, Noxious Weed Control, Lake Association meeting on Mosquito Control, Public Service Announcements, and department equipment.

Director of Equalization, Joyce Dragseth met with the board to discuss Appeals and the Commercial Property Review.

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report. Bakken distributed the Brookings County Budget as of April 2004.

Be it noted, Register of Deeds statement of fees was filed in the County Auditor's Office collected for the month of April 2004 in the amount of \$27,014.00.

Be it noted, the Auditor's Account with the Treasurer for the month of April 2004 is as follows:

April 2004	
Total amount of deposits in banks.....	\$8,850,278.23
Total amount of actual cash: Currency.....	9,673.00
Coins.....	77.30
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days.....	437,995.93
Itemized list of all items, checks, and drafts in Treasurer's possession over 3 days...	
Insufficient checks.....	452.03
T O T A L	<u>\$9,298,476.49</u>

Commission Assistant/Personnel Director, Stephanie Vogel met with the board to discuss Personnel Matters, the 1921 Building Shed, the Sheriff's Office Air Conditioning Unit, and E911 Time in County Offices. Be it noted, the Board approved the following Personnel Action Notices: Voluntary Resignation from Part-time Correctional Officer, Julie Schmugge. Promotion for Shawn Hostler from Part-time Correctional Officer and Part-time Deputy Sheriff to Full-time Deputy Sheriff.

Zoning and Drainage Director, Robert Hill met with the board to discuss and distribute the following plat for approval.

Motion by Larson, seconded by Klavetter, to approve for recording purposes Resolution 04-20. A Resolution for the plat of Eberlein's Addition an Addition in the NE ¼ of Section 21-110-51, Brookings County, South Dakota. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye," Motion passes.

Motion by Falken, seconded by Negstad, to approve and authorize Chairperson Santema to sign Resolution 04-21. A Resolution authorizing the Auditor to correct a County Lien that was misfiled. Roll Call Vote: Negstad "Aye," Falken "Aye," Klavetter "Aye," Larson "Nye," Santema "Aye," Motion passes.

Resolution # 04-21

A Resolution authorizing the Auditor to correct a County lien that was misfiled.

WHEREAS Brookings County is authorized to file liens against individuals for court appointed attorney fees;

WHEREAS Brookings County incorrectly filed a lien against a juvenile defendant of case #87-4053 on April 22, 1988;

WHEREAS the lien should have been filed against the parent (or other responsible party) of the juvenile defendant of case #87-4053;

THEREFORE BE IT RESOLVED that the Brookings County Commission instructs the County Auditor to release the lien listed against the juvenile defendant in case #87-4053, and to transfer the lien to the parent (or other responsible party) of the juvenile defendant of case #87-4053.

Deanna Santema, Chairman
Brookings County Commission

ATTEST:

Janet Willmott, Auditor
Brookings County

Emergency Management Director, Todd Struwe met with the board to discuss the following Automatic Supplement.

Motion by Klavetter, seconded by Negstad, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$6,000.00; Reason: Supplemental CERT Grant Payment; Receipt # 87362; Line #22600X4294222. Roll call vote: Falken "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion passes.

Emergency Management Director, Todd Struwe and Steve Minor with the Farm Service Agency met with the board to discuss Drought Declaration. Motion by Larson, seconded by Negstad, to approve and authorize Chairperson Santema to sign Resolution # 04-22; A Resolution supporting a drought declaration for 2004. After extensive discussion, Larson withdrew the motion, and Negstad withdrew the second. Be it noted, Steve Minor will continue to update the board on the status of the drought.

Dave Jones and Joe Portz with Integrated Business SOLUTIONS met with the board to discuss Technology. Jones and Portz updated the board on status of the Technology Projects within Brookings County.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Larson updated the board on the Brookings City and Brookings County Surplus Sale and the Leadership Brookings Graduation.

Commissioner Klavetter updated the board on Brookings Economic Development Corporation meeting, the Leadership Brookings Graduation, the Sioux Valley District Meeting, and discussed the County Road 2 Project.

Commissioner Falken updated the board on the Weed Board meeting and the SDML Workers' Compensation Board of Trustees Conference.

Commissioner Santema updated the board on the RSVP meeting, the Leadership Brookings Graduation, East Central Mental Health meeting, and Zoning Board matters.

Commission Assistant/Personnel Director, Stephanie Vogel updated the board on upcoming interviews and discussed the 2005 Budget.

ADJOURNMENT

Chairperson Santema declared the meeting adjourned until 8:30am Tuesday, May 25, 2004.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office